



GOVERNING BOARD MEETING MINUTES

November 13, 2023

The Governing Board of Heart of Iowa Community Services Region (HICS) met Monday, November 13, 2023, 9:00 am at the Dallas County offices.

Present: Brad Golightly, Dallas County Supervisor; Maggie Armstrong, Guthrie County Supervisor; Clifford Carney, Family Member representative; Larry Loss, Parent of Child representative. The following members present via ZOOM: Lesleyann Christensen, Regional Education System representative.

Absent: Rick Thompson, Audubon County Supervisor

Staff Present: Darci Alt, CEO; Lisa Kempf, Financial Coordinator and Recording Secretary

Item 1 – Chair Clifford Carney called the meeting to order at 9:00 am.

Item 2 – *Discussion/Action: Additions/Approval of Agenda:*

- a) **ACTION:** Motion to approve the agenda as presented by Golightly, second by Armstrong. Motion approved unanimously.

Item 3 – *Discussion/Action: Approval of Minutes*

- a) **ACTION:** Motion to approve September 22, 2023 minutes as presented by Golightly, second by Loss. Motion approved unanimously.

Item 4 – *Visitors:* None

Item 5 – *Discussion/Action: Payment of Bills*

- a) Kempf presented Budget Status and Fund Balance Status reports to date. **ACTION:** None Required.

Item 6 – *Discussion/Action: HICS FY23 Annual Report*

- a) Alt presented the FY23 Annual Report that is due to the State by 12/1/23. She thanked Cecil and Kempf for the work done to create this 'snapshot' of what the Region has accomplished in the past year. **ACTION:** Motion to approve FY23 HICS Annual Report by Armstrong, second by Loss. Motion approved unanimously.

Item 7 – *Discussion/Action: FY25 Budget Workshop*

- a) Kempf presented the preliminary FY25 HICS Budget. This is a working draft and changes could be made. Alt reported on new programming goals and other items that affect this budget. Population for the Region increased 8,286 over last fiscal year. Final review will take place at our January 2024 meeting. **ACTION:** None required.

Item 8 – Discussion: Old Business

- a) Alt reported on the progress of updating the Regional 28E Agreements. Guthrie County has approved, she will now take it to Audubon and Dallas Counties.
- b) Alt gave an update on assuming Admin duties for the CROSS Region:
 - i. She has been working on implementing Justice-Involved services and co-responder programs in the Region. Also, crisis and access center services are being reviewed for changes for a more stream-lined service.
 - ii. Additional staff has been hired – 2 Children & Adolescent Navigators and 2 Jail Diversion Coordinators. Currently looking to upgrade computers and technology.
 - iii. Kempf reported her workload has increased substantially. An additional FT staff has been budgeted for FY25 to assist in the financial duties, and to assist the General Assistance Coordinator.

Item 9 – Closed Session: Employee Evaluation

- a) Motion to enter into closed session for purpose of annual Employee Evaluation of CEO by Loss, second by Golightly. Motion approved unanimously. Into closed session at 11:10am.

Meeting adjourned at 11:55 am. Next regularly scheduled meeting will be Monday, January 15, 2024, 9:00 am at the Adel office.

Respectfully Submitted: Lisa Kempf,
Recording Secretary

CLIFFORD CARNEY, Chair HICS

RICK THOMPSON, Secretary HICS