



## GOVERNING BOARD MEETING MINUTES

**June 21, 2023**

The Governing Board of Heart of Iowa Community Services Region (HICS) met Wednesday, June 21, 2023, 9:00 am at the Dallas County offices.

Present: Larry Loss, Parent of Child representative; Maggie Armstrong, Guthrie County Supervisor; Clifford Carney, Family Member representative; Lesleyann Christensen, Regional Education System representative. The following members present via ZOOM: Rick Thompson, Audubon County Supervisor; Brad Golightly, Dallas County Supervisor; Lori Cooley, Zion Integrated Mental Health, Adult Service Provider representative

Absent: None

Staff Present: Darci Alt, CEO; Lisa Kempf, Recording Secretary

**Item 1** – Chair Clifford Carney called the meeting to order at 9:01 am.

**Item 2** – *Discussion/Action: Additions/Approval of Agenda:*

- a) Loss requested the addition of the HICS FY21 State Auditor’s Report as a discussion item.
- b) **ACTION:** Motion to approve the agenda as amended by Armstrong, second by Loss. Motion approved unanimously.

**Item 3** – *Discussion/Action: Approval of Minutes*

- a) March 15, 2023 – **ACTION:** Motion to approve minutes as presented by Thompson, second by Loss. Motion approved unanimously.
- b) May 8, 2023 – **ACTION:** Motion to approve minutes as presented by Armstrong, second by Christensen. Motion approved unanimously.
- c) June 7, 2023 – **ACTION:** Motion to approve minutes as presented by Loss, second by Christensen. Motion approved unanimously.

**Item 4** – *Visitors:* Rob Aiken, Community Systems Consultant, Iowa HHS

**Item 5** – *Discussion/Action: Payment of Bills*

- a) Kempf presented list of invoices processed for March, April and May 2023. Following questions and discussion, **ACTION:** Motion to approve invoices paid by Loss, second by Armstrong. Motion approved unanimously.

**Item 6** – *Discussion/Action: Review of FY23 Budget*

- a) Kempf presented current Budget Status and Fund Balance Status. Following questions and discussion, **ACTION:** None required.

**Item 7** – *Discussion/Action: Update – Purchase of HICS Vehicle*

- a) Alt reported a 2023 Chevrolet Trailblazer has been purchased with Regional funds. Anticipated delivery is June 28, 2023. The vehicle will be licensed and insured by Dallas County, but used exclusively by HICS staff. **ACTION:** None required.

**Item 8 – Discussion/Action: Governing Board Members Mileage Reimbursement**

- a) Kempf advised what current mileage reimbursement rates were in each regional county member. Following discussion, **ACTION:** Motion by Armstrong to set the Governing Board mileage reimbursement rate at the current Dallas County rate of 62.5 cents, effecting 7/1/23. Second by Thompson. Motion approved unanimously.

**Item 9 – Discussion: FY21 State Audit Report**

- a) Loss presented members with a copy of the FY21 HICS Audit report, released May 2, 2023 by the State Auditor’s office.
  - i) He noted the Auditor opinion regarding the absence of OPEB liability in the Statement of New Position. Alt advised this has been an on-going opinion since we created the State Regions. Loss requested we have discussion with our Fiscal Agent to ensure a correction moving forward.

**Item 10 – Discussion/Action: FY24 Provider Contracts**

- a) Alt presented the following contracts:
  - i) Flowstate Health – **ACTION:** Motion to approve FY24 Provider Agreement and authorize the chair to sign by Loss, second by Christensen. Motion approved unanimously.
  - ii) Ellie Mental Health – **ACTION:** Motion to approve FY24 Provider Agreement and authorize the chair to sign by Armstrong, second by Christensen. Motion approved unanimously.
  - iii) Guthrie and Audubon County Health Department – **ACTION:** Motion to approve FY24 Provider Agreement and authorize the chair to sign by Armstrong, second by Christensen. Motion approved unanimously.
  - iv) Inside Out Wellness & Advocacy (I.O.W.A.) – Alt reported this will be a new Provider in our Region. Cooley explained Zion Integrated Mental Health has been working closely with the formation of this new non-profit agency to transition services provided at Safe Harbor in Woodward. Unfortunately, I.O.W.A. won’t be ready to begin services at Safe Harbor July 1<sup>st</sup> due to accreditation issues. Cooley ensured Zion will continue providing service until the time I.O.W.A. can take over. She is committed to a smooth transition of services.
    - 1. **ACTION:** Motion by Armstrong to add the following statement to the Provider Agreement as presented, “This agreement shall become effective upon termination of Zion Integrated Behavioral Health contract. Startup cost detailed in Attachment B shall be effective July 1, 2023.” and authorize the chair to sign. Second by Loss. Motion approved unanimously.

**Item 11 – Discussion/Action – Region Updates**

- a) CROSS onboarding – Alt reported transferring CROSS staff will be meeting with Dallas County HR department next week to begin onboarding process. All 28E’s pertinent to this arrangement have been signed. Waiting for Dallas County Operations Administrator to get new Fund set up to begin duties as the CROSS Fiscal Agent.

- b) Changes to 28E's – Alt explained new 28E's will need to be done with member counties due upcoming Legislative changes. Expect to see those within the next few months.
- c) Management Plans to MHDS Commission – Alt explained an update to the HICS Management Plan also needs to be done and is due to the State MHDS Commission in September.

**Item 12** – *Old Business - Discussion and updates were given on the following topics:*

- a) Acquiring building in Perry for new Urgent Care Clinic, Access Center and Crisis Center
- b) Governing Board membership changes
- c) New employees
- d) New HICS Brochures – Child and Adolescent Services, Who We Are, and Jail Alternatives Resource Guide
- e) Co-response program in place with Cities of Clive, Urbandale, Waukee, and West Des Moines; usage numbers were reported.

Motion to adjourn by Armstrong, second by Loss. Motion approved unanimously. Meeting adjourned at 11:38 am. Next regularly scheduled meeting will be Wednesday, September 20, 2023, 9:00 am at the Adel office.

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Respectfully Submitted: Lisa Kempf,  
Recording Secretary

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CLIFFORD CARNEY, Chair HICS

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RICK THOMPSON, Secretary HICS