



Governing Board Meeting Minutes

March 15, 2023

The Governing Board of Heart of Iowa Community Services Region (HICS) met Wednesday, March 15, 2023, at 9:00 am at the Dallas County offices.

Present: Rick Thompson, Audubon County Supervisor (via Zoom); Maggie Armstrong, Guthrie County Supervisor; Brad Golightly, Dallas County Supervisor; Larry Loss, Parent of Child representative; Laurie Cooley, CEO, Zion Integrated Behavior Health Services, Adult Provider Representative.

Absent: Clifford Carney, Family Member representative; Lesleyann Christensen, Regional Education System representative.

Staff Present: Darci Alt, CEO; Lisa Kempf, Recording Secretary.

Item 1 – Vice-Chair Larry Loss called the meeting to order at 9:10 am.

Item 2 – *Additions/Approval of Agenda:*

- a) Motion to approve the agenda as presented by Golightly, second by Armstrong. Motion approved unanimously.

Item 3 – *Approval of Minutes:*

- a) Motion to approve January 25, 2023, meeting minutes as presented by Golightly, second by Armstrong. Motion approved unanimously.

Item 4 – *Visitors:* Rob Aiken, Community Systems Consultant with Iowa Dept. of Health & Human Services (via Zoom).

Item 5 – *Discussion/Action: Payment of Bills*

- a) Kempf presented list of bills processed for February 2023. **ACTION:** Motion by Armstrong, second by Golightly to approve for payment the presented list. Motion approved unanimously.

Item 6 – *Discussion/Action: FY24 Annual Service and Budget Plan*

- a) Alt reminded the Board this report is required to be sent to Health & Human Services (HHS) annually in April. She fielded questions and comments from the Board. She will update the report with suggestions and submit to HHS. **ACTION:** Motion by Golightly to approve the FY24 Annual Service and Budget Plan with corrections noted, second by Armstrong. Motion approved unanimously.

Item 7 – *Discussion/Action: Purchase of Vehicle (Tabled from last meeting)*

- a) Kempf presented data showing the usage of the county car and the mileage paid to employees for the last two fiscal years. She reminded the Board the purchase of an additional vehicle has been added to the FY23 budget. The vehicle will be titled and licensed through Dallas County.

ACTION: Armstrong moved to approve the purchase of an additional vehicle, not to exceed \$30,000. Second by Thompson, motion approved unanimously.

Item 8 – Discussion/Action: Staffing Needs Update

- a) Alt reported the resignation of a Service Coordinator. She is working with Brandon Tews to redefine the position and will be working with the Dallas County HR Director to rewrite the Job Description. **ACTION:** Golightly moved to fill the vacant Service Coordinator position. Second by Armstrong, motion approved unanimously.

Item 9 – Discussion/Action: Updates

- a) Children’s Access Center Building: Cooley reported she has been in discussions with the building owner regarding a lease. She requested members of the Board let her know of details they would like included in the lease. Alt stated it is her hope the building is under lease by the end of the fiscal year, as funds have been built into the budget this fiscal year for this project.
- b) Co-Responder Teams: Alt reported there are now three police departments up and running – Waukee, Clive, and Urbandale. West Des Moines has just hired an officer for the program and plans to begin the service in April 2023.

Dallas County Sheriff’s office has indicated they intend to pursue training for their officers so they can offer the program as soon as they are up to full staffing levels.

Alt reported she has talked with Guthrie County Sheriff’s office to get them trained to provide the program. They have concerns regarding the program and Alt and Armstrong will work with them to bring them on board.

Loss reported he has received positive comments and appreciation from citizens in his community, and remains fully supportive of the program.

- c) CROSS Region Contracting: Alt reported she met with the CROSS Region Governing Board to answer questions on the proposed arrangement. She said 90% of CROSS counties are in favor of the arrangement. She is working on firming up the details and calculating the cost to provide management support. She intends to have the contract signed by June 30th so the arrangement can begin FY24. She will keep the Governing Board informed of developments.

Item 10 – Old Business

- a) Loss requested the mileage rate paid to Governing Board members be put on the agenda for discussion at the next meeting.

Motion to adjourn by Golightly, second by Armstrong. Motion approved unanimously. Meeting adjourned at 11:15 am. Next meeting will be Wednesday, June 21, 2023, at 9:00 am at the Dallas County offices.

Respectfully Submitted: Lisa Kempf,
Recording Secretary

CLIFFORD CARNEY, Chair HICS

RICK THOMPSON, Secretary HICS