

Heart of Iowa Community Services (HICS) Minutes

October 10, 2022

HICS met on Monday, October 10, 2022, at 9:00 am at the Dallas County offices.

Present: Rick Thompson, Audubon County Supervisor; Clifford Carney, Guthrie County Supervisor; Larry Loss, Family Member representative; Lesleyann Christensen, Regional Education System representative; Brad Golightly, Dallas County Supervisor (via ZOOM) and Laurie Cooley, Provider Representative (via ZOOM).

Absent: Shanell Wagler, Child Provider representative.

Staff Present: Darci Alt, CEO; Lisa Kempf, Recording Secretary.

Item 1 – Chair Clifford Carney called the meeting to order at 9:20 am.

Item 2 – *Additions/Approval of Agenda:*

- a) Motion to approve the agenda as presented by Loss, second by Christensen. Motion approved unanimously.

Item 3 – *Approval of Minutes:*

- a) Motion to approve May 6, 2022 meeting minutes as presented by Thompson, second by Golightly. Motion approved unanimously.

Item 4 – *Visitors:* None

Item 5 – *Discussion/Action: Payment of Bills*

- a) Kempf presented claim summaries for April, May, June, July, August and September 2022. Following discussion, **ACTION:** Motion to receive and file claim summaries as presented by Loss, second by Thompson. Motion approved unanimously.

Item 6 – *Discussion/Action: FY23 Budget Review*

- a) Kempf presented the Budget Status and Fund Balance Status as of September 30, 2022.
- b) She explained a budget amendment will need to be done as member county final fund balances contributed to the Regional fund by June 30, 2022 did not come in as high as expected. This was due to the need to pre-fund FY23 regional salaries.
- c) Following further questions and review, no action needed.

Item 7 – *Discussion/Action: 28E Agreements for Law Enforcement Co-Responder Project*

- a) Alt presented three 28E Agreements between Heart of Iowa Region and the Cities of Clive, Urbandale and West Des Moines, Iowa. It is for the Region to provide crisis intervention training to public safety personnel; make available trained mental health professionals to act as a resource to law enforcement and to cooperatively respond with law enforcement to mental health related public safety calls; and provide funding for a full-time crisis intervention police officer in the named Police Departments.
- b) Following detailed review by the Governing Board, Section 6.3 will be added to each 28E:
 - i. 6.3 Termination for Lack of Authority or Funding. Notwithstanding anything in this Agreement to the contrary, and subject to the limitations, conditions, and procedures set forth below, the Region shall have the right to terminate this Agreement without penalty or legal liability by giving sixty (60) days written notice if any of the following contingencies occur: If the Region's authorization to operate is withdrawn or there is a material alteration in the programs the Region administers; or If the region's funding is substantially modified or eliminated.

- c) City of Clive – **ACTION:** Motion by Loss to approve 28E Agreement between Heart of Iowa Region and City of Clive, Iowa with addition of Section 6.3. Funding provided by HICS for first year not to exceed \$190,340; funding provided by HICS for 2nd year not to exceed \$120,000; funding for 3rd year not to exceed \$125,000. Second by Christensen. Motion approved unanimously via roll call vote.
- d) City of Urbandale – **ACTION:** Motion by Loss to approve 28E Agreement between Heart of Iowa Region and City of Urbandale, Iowa with addition of Section 6.3. Funding provided by HICS for first year not to exceed \$190,340; funding provided by HICS for 2nd year not to exceed \$120,000; funding for 3rd year not to exceed \$125,000. Second by Christensen. Motion approved unanimously via roll call vote.
- c) City of West Des Moines – **ACTION:** Motion by Loss to approve 28E Agreement between Heart of Iowa Region and City of West Des Moines, Iowa with addition of Section 6.3. Funding provided by HICS for first year not to exceed \$190,340; funding provided by HICS for 2nd year not to exceed \$120,000; funding for 3rd year not to exceed \$125,000. Second by Christensen. Motion approved unanimously via roll call vote.

Item 8 – Discussion/Action: 28E Agreement between HICS Region and Dallas County

- a) Alt presented a 28E Agreement with Dallas County, Iowa to provide human resources services for all HICS staff. The Agreement recognizes the responsibilities of Dallas County and HICS, with Dallas County as the “Single Employer of Record” for all HICS staff performing duties of the Region.
 - i. **ACTION:** Motion by Thompson to approve 28E Agreement as presented, second by Christensen. Motion approved unanimously.

Item 9 – Discussion/Action: Old Business

- a) No old business presented.
- b) Next meeting: Monday, November 28, 9:00 am at Dallas County office.
 - i) Begin budget preparation for FY24
 - ii) Review and approve FY22 Annual Report due to DHS.

Motion to adjourn meeting by Thompson, second by Loss. Motion approved unanimously. Meeting adjourned at 12:00 p.m.

Respectfully Submitted: Lisa Kempf,
Recording Secretary

CLIFFORD CARNEY, Chair HICS

RICK THOMPSON, Secretary HICS